

Ronan School District No. 30

Indian Policies and Procedures for Impact Aid

It is the intent of the Ronan School District that all Indian children of school age have equal access to all programs, services and activities offered within the school district. To this end, the Ronan School District will consult with local tribes and parents of Indian children in the planning and development of Indian Policies and Procedures (IPPs), general education programs, and activities. These policies and procedures will be reviewed annually, and revisions will be made within 90 days of the determination that requirements are not being adequately met.

ATTESTATIONS

The Ronan School District attests that it has established Indian Policies and Procedures (IPPs) as required in section 7004 of the Impact Aid law for any children claimed who reside on eligible Indian lands. The IPPs have been adequately disseminated to the tribes and parents of children residing on eligible Indian lands. A copy of the current policies and procedures was attached to the FY 2022 Impact Aid application.

The Ronan School District attests that it has provided a copy of written responses to comments, concerns and recommendations received from tribal leaders and parents of Indian children through the Indian policies and procedures consultation process and disseminated these responses to tribal leaders and parents of Indian children prior to the submission of their FY 2022 Impact Aid application.

Indian Policies and Procedures

The preferred method of communication for the Confederated Salish, Qlispe and Kootenai Tribes is via email.

The following Indian policies and procedures become effective upon school board approval.

Policy 1: The LEA will disseminate relevant applications, evaluations, program plans and information related to the LEA's education program and activities with sufficient advance notice to allow tribes and parents of Indian children the opportunity to review and make recommendations. [34CFR222.94(a)(1)]

Procedure 1:

1.1 Relevant applications, evaluations, program plans and information related to Ronan School Districts education programs will be distributed to the parents of Indian children and the tribes via email as soon as reasonably possible but no later than one week in advance of any meeting regarding such documents.

Documents will include:

- Mid- Year Indian Education Report
- Summative Indian Education Report

1.2 Data and materials will be collected by and provided to the District's Indian Education Director in February and June of each year and compiled into a clear and complete document in parent-friendly terms.

The Ronan School District will disseminate a copy of the evaluation as soon as reasonably possible after such information becomes available, but not later than the second Monday in September, in advance of any meeting, by sharing the information on the Ronan School District Website and in email form to Indian parents and Tribes which include the following documents:

- Impact Aid FY 2022 application;
- Assessment/Evaluation of Equal Participation in all Educational Programs;
- Indian Policies Procedures (IPPs);
- Any Plans for District education programs

Parents of Indian children, tribes and the public will be given notice of any and all meetings at least seven days in advance related to the above documents (Including IPPs) by the same manner as a legally posted Ronan School District Board Meeting. This will allow parents of Indian children and tribes the time to review and provide comments on all documents and information received.

POLICY (2): The Ronan School District will provide an opportunity for the Confederated Salish, Olispe and Kootenai Tribes and parents of Indian children to provide their views on the District's educational program and activities, including recommendations on the needs of their children and how the District may help those children realize the benefits of the educational programs and activities. [34CFR222 .94(a)(2)] As a part of this requirement, the LEA will:

- (i) Notify tribes and the parents of Indian children of the opportunity to submit comments and recommendations, considering the tribe's preference for method of communication, and
- (ii) Modify the method of and time for soliciting Indian views, if necessary, to ensure the maximum participation of tribes and parents of Indian children.

Procedure 2:

2.1 The Ronan School District will make the following opportunities available for parents of Indian Children and tribes to provide input on the educational program and activities:

- Parents of Indian Children and members of the tribe can provide input on the educational program and activities by attending the monthly Parent Advisory Committee meetings which are held the second Wednesday of every month at 6 pm in the Ronan High School Library, unless otherwise noted. Meetings dates and times are shared on the Ronan School District's Calendar and on the District website.

2.2 Indian parents and Tribes will be given notice of any and all meetings by accessing the school calendar, and the Ronan School District Website, email and the Ronan School District's social media posts.

2.3 The Confederated Salish, Qlispe and Kootenai Tribes prefer all communication with the tribe and the parents of Indian children be disseminated via email.

Once the preferred method of communication has been decided, the tribe and parents of Indian children, the preferred communication method will be used throughout the consultation process. Any changes to the method will happen through additional consultation with tribes and parents. The LEA will, to the greatest extent possible, take the tribe's preferred method of communication into consideration for all correspondence with the tribe and the parents of Indian children.

2.4 If the consultation participation by parents of Indian children and tribes is low, the Ronan School District will re-evaluate its consultation process. Specifically, the Ronan School District will take the following measures to improve or enhance participation:

- Consult with parents of Indian children and tribes
- Change communication method
- Change time of meeting

POLICY (3): The Ronan School District will, at least annually, assess the extent to which Indian children participate on an equal basis with non-Indian children in the District's education program and activities. [34CFR222.94(a)(3)] As part of this requirement, the Ronan School District will:

- (i) Share relevant information related to Indian children's participation in the LEA's education program and activities with tribes and parents of Indian children; and
- (ii) Allow tribes and parents of Indian children the opportunity and time to review and comment on whether Indian children participate on an equal basis with non-Indian children.

Procedure 3:

3.1 The Ronan School District will gather data from records that show the ratio of Indian children compared to Non-Indian children participating in academic, extra-curricular and co-curricular programs. This data will be included in the District's yearly and mid-year Indian Education Report.

3.2 Evaluated programs will be academic, extra-curricular, and co-curricular programs.

3.3 Ronan School District will communicate the results of the evaluation with the tribes and parents of Indian Children in the Mid-Year and Summative Indian Education reports which are available in September and February.

3.4 The Ronan School District will accept comments, recommendations or feedback on equal participation from the tribes and Indian parents at the regularly scheduled RSD Board meetings (on the 2nd Monday of each month) and the Parent Advisory Meetings (second wednesday of every month at 6pm in the HS Library).

3.5 The Ronan School District will take the following measures to annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the District's education program and activities.

A. The Ronan School District shall annually calculate from its records the ratio of Indian children compared to non-Indian children participating in all academic, extra-curricular, and co-curricular programs.

B. The Ronan School District will disseminate its assessment of Indian children participation compared to non-Indian children and any other related data with the parents of Indian children and tribes by email, RSD Website, and printed copies upon request. This information will be shared at least two weeks in advance of any meeting to discuss the extent to which Indian children participate with non-Indian children.

C. Parents of Indian children, tribes and other interested parties may express their views on participation through the following ways:

- Parents of Indian children can attend regularly scheduled parent advisory committee meetings, school board meetings, contacting the Indian Ed. Director and/or contact school administration.

D. If it is determined that there are gaps in Indian participation in the educational program or activities, the Ronan School Board in consultation with the Tribal Education Department, parent advisory committee and the parents of Indian children, will modify its education program in such a way as to improve Indian participation.

POLICY (4): The Ronan School District will modify the IPPs if necessary, based upon the results of any assessment or input described in this document. [34CRF222.94(a)(4)]

Procedure 4:

4.1 The Ronan School Board will schedule a meeting on the second Monday in September (1st reading) and the second Monday in October (2nd reading) to discuss the content of the IPPs, equal participation, and educational program and activities. Parents of Indian children and tribes will be notified via email and formal posting regulations regarding these meetings and their ability to submit comments.

4.2 The Ronan School Board and the parent advisory committee will evaluate all recommendations for changes to these IPPs.

4.3 The Ronan School Board and the parent advisory committee will decide on all recommended revisions to these IPPs.

4.4 Any changes by the Ronan School Board will become effective immediately upon adoption.

4.5 The Ronan School District will disseminate copies of the revised IPPs to the tribe and parents of Indian children via email and the district website within 30 days of adoption by the Ronan School Board.

POLICY (5) : The Ronan School District will respond at least annually in writing to comments and recommendations made by tribes or parents of Indian children, and disseminate the responses to the tribe and parents of Indian children prior to the submission of the IPPs by the LEA. [34CRF222.94(a)(5)]

Procedure 5: All comments and recommendations received via survey, parent advisory meetings, in-person consultation, and/or board meetings will be responded to annually.

5.1 Ronan School District will respond to all comments/recommendations received via email and in-person meetings. Responses will be given within 30 days of receipt.

5.2 Ronan School District will respond to all comments/recommendations received via email and in person meetings. Responses will be given within 60 days of receipt after the first reading on the second Monday in September at the regularly scheduled school board meeting.

The Ronan School District will annually keep track of and assemble all comments and suggestions received through the various consultation processes by utilizing tools within Google Forms that allow for survey and results to be compiled, tracked, and documented.

The Ronan School District will at least annually respond in writing to comments and recommendations made by tribes, or parents of Indian children, and disseminate the responses to all parties by email and/or in-person consultation.

Prior to the submission of the IPPs. The Ronan School District will respond in writing to all comments and recommendations made by tribes, or parents of Indian children, and disseminate the responses to all parties by email and/or in-person consultation.

POLICY (6): The Ronan School District will provide a copy of the IPPs annually to the affected tribe or tribes. [34CR F222.94 (a)(6)]

Procedure 6:

6.1 The Ronan School District will annually provide a copy of the current Indian Policies and Procedures to the Confederated Salish, Qlispe and Kootenai tribe (s) by emailing a copy to the Confederated Salish, Qlispe and Kootenai Tribal Council, parents of Indian children, the Title VI and Indian Education Parent Advisory Committees and the Confederated Salish, Qlispe and Kootenai Tribal Education Department prior to submitting the Impact Aid Application.

Grievance Procedure

**Ronan Public Schools
THE BOARD OF TRUSTEES**

**R
1700**

Uniform Complaint Procedure

The Board establishes this Uniform Complaint Procedure as a means to address complaints arising within the District. This Uniform Complaint Procedure is intended to be used for all complaints except those involving challenges to educational material, those governed by a collective bargaining agreement. Matters covered by a collective bargaining agreement will be reviewed in accordance with the terms of the applicable agreement.

The District requests all individuals to use this complaint procedure, when the individual believes the Board or its employees or agents have violated the individual's rights under state or federal law or Board policy. Complaints against a building administrator shall be filed with the Superintendent. Complaints against the Superintendent or District administrator shall be filed with the Board.

The District will attempt to respond to and resolve concerns without resorting to this formal complaint procedure and, when a complaint is filed, to address the complaint promptly and equitably. The right of a person to prompt and equitable resolution of a complaint filed will not be impaired by a person's pursuit of other remedies. Use of this complaint procedure is not a prerequisite to pursuit of other remedies, and use of this complaint procedure does not extend any filing deadline related to pursuit of other remedies.

Deadlines requiring District action in this procedure may be extended for reasons related but not limited to the District's retention of legal counsel and District investigatory procedures.

Level 1: Informal

An individual with a complaint is first encouraged to discuss it with the appropriate employee or building administrator, with the objective of resolving the matter promptly and informally. An exception is that a complaint of sexual harassment should be discussed directly with an administrator not involved in the alleged harassment.

Level 2: Building Administrator

When a complaint has not been or cannot be resolved at Level 1, an individual may file a signed and dated written complaint stating: (1) the nature of the complaint; (2) a description of the event or incident giving rise to the complaint, including any school personnel involved; and (3) the remedy or resolution requested. This written complaint must be filed within thirty (30) calendar days of the event or incident or from the date an individual could reasonably become aware of such event or incident. The applicability of the deadline is subject to review by the Superintendent to ensure the intent of this uniform complaint procedure is honored.

When a complaint alleges violation of law or Board policy or procedure, the building administrator will investigate and attempt to resolve the complaint. The administrator will respond in writing to the complaint, within thirty (30) calendar days of the administrator's receipt of the complaint. If the complainant is dissatisfied with the administrator's decision, the complainant may request, in writing, that the Superintendent review the administrator's decision. (See Level 3.) This request must be submitted to the Superintendent within fifteen (15) calendar days of the administrator's decision.

When a complaint alleges sexual harassment or a violation of Title IX of the Education Amendments of 1972 (the Civil Rights Act), Title II of the Americans with Disabilities Act of 1990, or Section 504 of the Rehabilitation Act of 1973, the Administrator shall turn the

complaint over to the applicable District nondiscrimination coordinator. The coordinator shall ensure an investigation is completed in accordance with the applicable procedure. In the case of a sexual harassment or Title IX complaint the applicable investigation and appeal procedure is Policy 3225P or 5012P. In the case of a disability complaint, the coordinator shall complete an investigation and file a report and recommendation with the Administrator for decision. Appeal of a decision in a disability complaint will be handled in accordance with this policy.

Level 3: Superintendent

If the complainant appeals the administrator's decision provided for in Level 2, the Superintendent will review the complaint and the administrator's decision. The Superintendent will respond in writing to the appeal within thirty (30) calendar days of the Superintendent's receipt of the written appeal. In responding to the appeal, the Superintendent may: (1) meet with the parties involved in the complaint; (2) conduct a separate or supplementary investigation; (3) engage an outside investigator or other District employees to assist with the appeal; and/or (4) take other steps appropriate or helpful in resolving the complaint.

If the complainant has reason to believe the Superintendent's decision was made in error, the complainant may request, in writing, that the Board consider an appeal of the Superintendent's decision. (See Level 4.) This request must be submitted in writing to the Superintendent, within fifteen (15) calendar days of the Superintendent's written response to the complaint, for transmission to the Board.

Level 4: The Board

Upon written appeal of a complaint alleging a violation of the individual's rights under state or federal law or Board policy upon which the Board of Trustees has authority to remedy, the Board may consider the Superintendent's decision in Level 2 or 3. Upon receipt of written request for appeal, the Chair will either: (1) place the appeal on the agenda of a regular or special Board meeting, (2) appoint an appeals panel of not less than three trustees to hear the appeal and make a recommendation to the Board, or (3) respond to the complaint with an explanation of why the appeal will not be heard by the Board of Trustees in accordance with this policy. If the Chair appoints a panel to consider the appeal, the panel will meet to consider the appeal and then make a written recommendation to the full Board. The Board will report its decision on the appeal, in writing, to all parties, within thirty (30) calendar days of the Board meeting at which the Board considered the appeal or the recommendation of the panel. A decision of the Board is final, unless it is appealed pursuant to Montana law within the period provided by law.

Cross Reference: 3210 - Equal Educational Opportunity and Nondiscrimination
 5010 - Equal Employment Opportunity and Nondiscrimination
 3225-3225P – Sexual Harassment of Students
 5012-5012P – Sexual Harassment of Employees

Legal Reference: Title IX of the Education Amendments of 1972 (Civil Rights Act)
Title II of the Americans with Disabilities Act of 1990
§ 504 of the Rehabilitation Act of 1973

Policy History: Adoption on: 5/14/07

Revised on: 3/09/09


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10-10-2022

10/10/2022

Board Approval Date



Chairperson, Ronan Pablo Board Of Trustees

11/4/22
Date



Title VI Indian Education Committee Chairperson

11/22/22
Date